

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO:

CAPTION: Epidemiologic Services

PROPOSED CONTRACTOR: DOTS Consulting

PROGRAM AGENCY: DC Department of Health, Community Health Administration

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Department of Health (DOH), Community Health Administration, Bureau of Cancer and Chronic Disease, Asthma Control Program referred to as the DC Control Asthma Now (DC CAN) is seeking to award a contract for the development of an epidemiologic surveillance report.

The period of performance will be from the date of award to September 30, 2012.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price of \$33,216.00 to provide the services has been determined to be within the range of the pre-award contract estimate found during the market survey.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The DCCAN receives funding from the Center for Disease Control and Prevention (CDC) to conduct epidemiologic surveillance of local trends in asthma. Preparation and distribution of statistical reports that provide an in-depth description of the burden of asthma in the District is an important component of surveillance activities. These comprehensive reports utilize several datasets including Behavior Risk Factor Surveillance Survey, hospital discharge, emergency department and mortality data. The reports identify and describe target populations that are impacted disproportionately by asthma, based on demographic and geographic indicators. The reports provide clinicians policy makers, community-based organizations and government agencies with a clear idea of the burden of asthma in the District to effect policy changes,

program development, and resource allocations to address the program objectives to reduce the incidence and prevalence of asthma among local residents.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Deborah J. White
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

James D. Staton, Jr.
Chief Procurement Officer